



Pleasant Hill Parks and Recreation

203 Paul Street Pleasant Hill, MO 64080 • 816-540-3135 • FAX 816-987-5141

Park Board Meeting
Tuesday, August 18, 2015
7pm in City Hall Council Chambers

AGENDA

Roll Call

___ President – Auggie Augspurg	___ Andy Bailey
___ Vice-President – Tim Akin	___ Clay Hocker
___ Secretary – Tria Cartner	___ Christy Reeves
	___ Heather Shore
	___ Jeff Stith
	___ David Whitaker

Consent Agenda

1. Minutes – June 9, 2015
2. Director's Report

Regular Agenda

1. Old Business
 - a. Best Friends Dog Park GRAND OPENING – September 26th at 12pm
 - b. Fitness Park Land Update
 - c. United Way – \$10,000 for Irrigation to North Baseball Field at Rec Complex
 - d. WE TIP Program
2. New Business
 - a. Haunted Trail – Mark Crain (Pleasant Hill Notables)
 - b. Bulletin Board at Pool for Swim Records – Vic Watson/John Hemmerling (PH Dolphins)
 - c. Duck Blind – Tom Livingston
 - d. Trail Additions – 5K Markers & Kiosk at Boardman Parking Lot
 - e. Policies and Procedures: PHPR Philosophies and Flow Chart
3. Comments from the Board Members and Public
4. Next Meeting – September 8, 2015
5. Adjourn

Posted on: Date – 8/14/2015

Time – 5:04pm Initials - rw

**Pleasant Hill Parks Board
Regular Meeting Minutes
Tues June 9, 2015
Pleasant Hill City Hall**

Opening:

The regular meeting of the Pleasant Hill Board was called to order at 7:00pm on Tues June 9, 2015 in the Conference room at the Pleasant Hill City Hall by Park Board Vice President Tim Akin.

Present:

Board members in attendance were Auggie Augspurg, Tim Akin, Tria Cartner, Andy Bailey, Clay Hocker, Christy Reeves, Heather Shore, and Jeff Stith. Also in attendance was Justin Weiberg.

Consent Agenda:

Andy made the motion to accept the consent agenda. Heather second the motion and passed unanimously.

Old Business:

a) We TIP - All metal signs are in. Also have posers around town for awareness. There is 1 sign for every park, and 3-4 signs for the lake. Possibly 3 for the sports complex, and several along the trail. Trying to get the word out public, page on website for training with directors and staff. Also want to post on a Facebook page, discussions page, and newspaper. Consider a video taping of presentation to post for public to view.

b) Fitness park land update - it's not been surveyed yet. Once surveyed then set bid with a minimum.

c) TRIM - have not heard back from the guy in Columbia for this year. We are too rushed for this year to happen. We will do an inventory of what we have and what need to be done, and then go back to TRIM to get signed up for the help. TRIM has been around for 35 years. They will want an inventory on trees in parks and any city property.

d) Rec Complex Expansion Update - Jeff Stith -can we fit in 2 or 3 fields? 2 would be nice, 3 would be significant for tournaments. *Needs - fields, parking, restrooms.

New Business:

- a) Fishing - "Usage" - have a permit instead of a license. Need to find out how MODC views this and approves this.
- b) MBT - 5-6 people meeting to creat this man bike trail around city lake. And do the exploration. Financially with volunteer labor, could still cost approx \$15,000. With 1000-1200 hrs mostly maintained by volunteers, and the management of Urban Tails. They will need a min of \$5000 to get started, and approx \$15,000 to get the heavy

equipment. This can also be used by trail runners. Trying to get lumber donated from KCPL.

Other questions to consider:

1. Consider how the trail will be affected by camping or shower houses?
2. How will other cities join our trail? Jackson Co coming down to our trail or us going up over the dam?
3. Close trail during duck season, or eliminate duck hunting season. Season is Nov 1 - Dec 30.

Christy motioned to move forward with city lake Mtn Bike Trail with possible relocation, based on amenities and how other trails come into play. Jeff second, all in favor.

c) Shelter/Pavilion price comparison- proposed to increase prices from \$21 to \$30. This will bring \$105 more in 1 year. Can we put up signage when reserved.

Heather motioned to accept \$30 fee, Clay second.

d) Policies and procedures- add section F for aquatics.

weather , pricing, rentals, WeTIP

Comments from the Board:

PH Times made a very large mistake and said that our city lake trail was also for equestrian usage. Definitely not!

Park regulations and fines for damage - some cities have forfeiture of quads or trucks, and up to \$4500. fines. Damage at city lake was \$1980. Municipal code violation is capped @ \$500 plus restitution of damage.

Next meeting is August 11th - no July meeting

Jeff made the motion to adjourn, with Tria 2nd. Passed unanimously adjourning at 9:15pm.

Director's Report August 18, 2015

Maintenance:

City Park – The tennis courts and basketball court have been paved but not painted, and the parking lot has been completely finished. The Kiddie Kusion has been delivered and we're in the process of completely digging out the old material and replacing it with new.

Best Friends Dog Park – We are the process of pouring the last of the concrete pads in the Small Dog area. The two water fountains will be installed after the final concrete has been poured at the double gate area next to the main entrance. The final touches will include backfilling and seeding. We are setting the Grand Opening for September 26th at 12pm!

Work Orders Completed Include – Fixing the lip at the dock by the City Lake Boat Ramp, removing the dead light pole at Yuille Field, repaired 2 sink holes at the City Park, replaced leaking faucets at the Community Building AND City Hall, leaking toilet at the Old Street Barn, and fixed a GFI outlet at the Lion's Shelter at the City Lake.

Recreation:

Configuring dates for 2016!

Youth Fall Baseball/Softball – Rec & Competitive registration deadline was on Friday, August 14th. We have enough 3 full teams and potentially 4 more teams depending on late interest.

Midnight Moonlight Run – Registration deadline is August 16th. The run will take place on Friday night, August 21st with a children's run at 11:30pm and 5K starting at 11:59pm. We had 27 participants last year.

Tiny Tots Football – Registration deadline is September 4th.

Youth Volleyball – Registration deadline is September 4th. Games will start October 2nd.

Aquatics

Since August 9th:

Participation – 9,841 total (thru August 13th)

Financials – Admissions \$18,338, Concessions \$12,964, Lessons \$12,362, Passes \$21,332, Rentals \$7,080 (Total \$72,076 & Budgeted \$70,000)

Administration

The NW parcel of land totaling 1.4 acres at the Goppert Fitness Park is now up for bid. Bid opening will be held on Thursday, August 20th, at 10am.

City of Pleasant Hill, Missouri
203 Paul Street, Pleasant Hill, MO, 64080
(816) 540-3135

REQUEST FOR PROPOSAL
SALE OF SURPLUS CITY PROPERTY

RFP No: 09-15

INVITATION:

The City of Pleasant Hill, Missouri is accepting sealed proposals for the purchase of surplus City-owned property located in the Hickory Hills Subdivision in the city limits of Pleasant Hill.

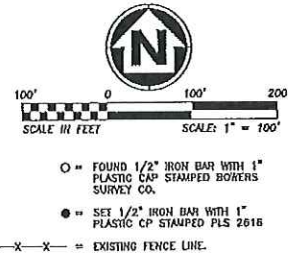
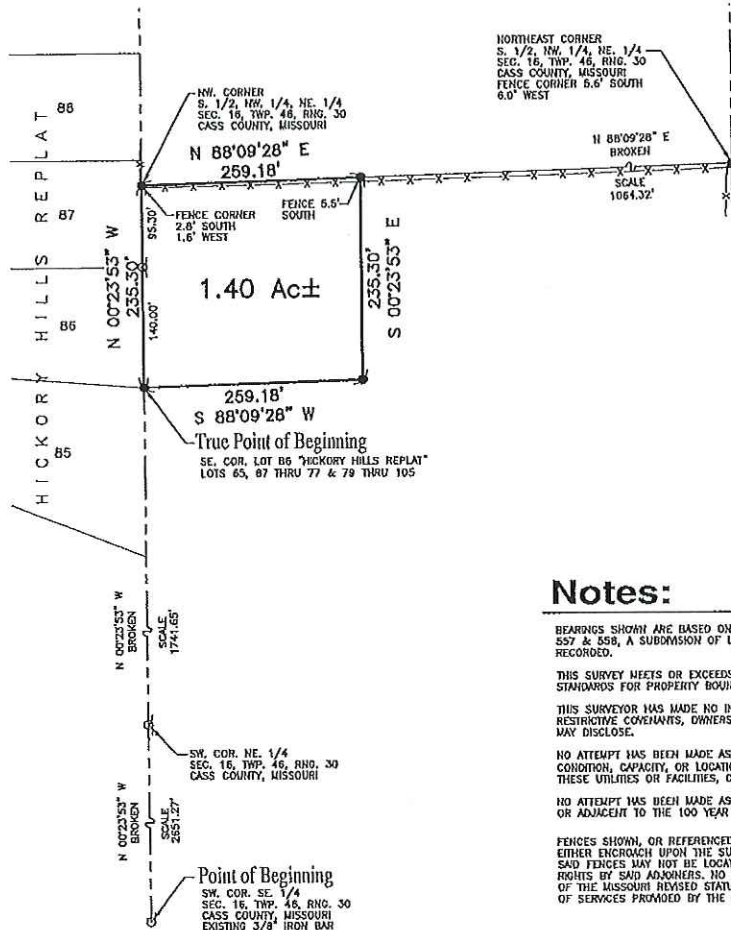
GENERAL TERMS & CONDITIONS:

1. Location: The property is located in the Hickory Hills Subdivision at the west edge of the Goppert Fitness Park. Please see attached Plat of Survey.
2. Size of Lot: The property is approximately 1.4 acres.
3. Minimum Bid: The City has established a minimum bid for this property of \$7,942.20. Purchaser also responsible for all closing costs.
4. Submission of Proposals: Sealed proposals must be received before 10:00 a.m. on Thursday, August 20, 2015. Proposals received after this deadline will not be considered. Proposals should be addressed to:
City Hall – Attn: Nici Wilson
203 Paul Street
Pleasant Hill, MO 64080
5. Additional Information: Questions concerning the property in question should be addressed to Justin Wieberg, Director of Parks & Facilities, (816) 540-3135.
6. Acceptance of Proposal: The sale of property is subject to the approval of the City Council of the City of Pleasant Hill and the Pleasant Hill Park Board. Note that the City reserves the right to reject any and all proposals.

Plat of Survey

Description:

PART OF A TRACT OF LAND DESCRIBED IN BOOK 3306, AT PAGE 697, IN THE OFFICE OF THE RECORDER OF DEEDS IN CASS COUNTY, MISSOURI, BEING PART OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 16, TOWNSHIP 46, RANGE 30, IN CASS COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 16, AFORESAID, RUN THENCE NORTH 00°23'53" WEST ALONG THE WEST LINE THEREOF, 2651.27 FEET TO THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 16; THENCE CONTINUING NORTH 00°23'53" WEST ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 16, 1741.65 FEET TO THE TRUE POINT OF BEGINNING OF THE TRACT TO BE DESCRIBED, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF LOT 86, "HICKORY HILLS RE-PLAT", LOT 85, 87 THRU 77 & 79 THRU 105, A SUBDIVISION OF LAND IN THE CITY OF PLEASANT HILL, CASS COUNTY, MISSOURI, AS PREVIOUSLY PLATTED AND RECORDED; THENCE CONTINUING NORTH 00°23'53" WEST ALONG THE EAST LINE OF SAID SUBDIVISION, 235.30 FEET TO THE NORTHWEST CORNER OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 16; THENCE NORTH 88°09'28" EAST ALONG THE NORTH LINE OF SAID SOUTH HALF, 259.18 FEET; THENCE SOUTH 00°23'53" EAST, 235.30 FEET; THENCE SOUTH 88°09'28" WEST, 259.18 FEET TO THE TRUE POINT OF BEGINNING. CONTAINS 1.40 ACRES, MORE OR LESS, SUBJECT TO ANY EXISTING EASEMENTS, AND OR RIGHT-OF-WAYS.



Notes:

- BEARINGS SHOWN ARE BASED ON THE FINAL PLAT OF HICKORY HILLS LOTS 501 THRU 511, 528 THRU 532, 542 THRU 551, 557 & 558, A SUBDIVISION OF LAND IN THE CITY OF PLEASANT HILL, CASS COUNTY, MISSOURI, AS PREVIOUSLY PLATTED AND RECORDED.
- THIS SURVEY MEETS OR EXCEEDS THE ACCURACY STANDARDS OF A SUBURBAN CLASS SURVEY AS DEFINED BY THE MISSOURI STANDARDS FOR PROPERTY BOUNDARY SURVEYS.
- THIS SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE, OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.
- NO ATTEMPT HAS BEEN MADE AS A PART OF THIS SURVEY TO OBTAIN OR SHOW DATA CONCERNING EXISTENCE, SIZE, DEPTH, CONDITION, CAPACITY, OR LOCATION OF ANY UTILITY OR MUNICIPAL/PUBLIC SERVICE FACILITY. FOR INFORMATION REGARDING THESE UTILITIES OR FACILITIES, CONTACT THE APPROPRIATE AGENCIES.
- NO ATTEMPT HAS BEEN MADE AS A PART OF THIS SURVEY TO DETERMINE WHETHER THIS PROPERTY LIES WITHIN THE LIMITS OF OR ADJACENT TO THE 100 YEAR FLOOD PLAN AS DETERMINED BY FEMA.
- FENCES SHOWN, OR REFERENCED HEREIN, MAY REPRESENT DIMENSION LINES BETWEEN ADJOINING LAND OWNERS, AND OTHER ENCROACH UPON THE SUBJECT PREMISES, OR PROVIDE THE SUBJECT PREMISES WITH SURPLUS LAND BECAUSE SAID FENCES MAY NOT BE LOCATED ON THE DEED LINES. THESE FENCES MAY BE SUBJECT TO ADVERSE POSSESSION RIGHTS BY SAID ADJOINERS. NO FENCES SHOULD BE REMOVED OR REPLACED WITHOUT FIRST CONSULTING CHAPTER 272 OF THE MISSOURI REVISED STATUTES, AND FURTHER, LEGAL ADVICE SHOULD BE SOUGHT, WHICH IS BEYOND THE SCOPE OF SERVICES PROVIDED BY THE SURVEYOR.

THIS PLAT OF SURVEY WAS PREPARED FOR THE CITY OF PLEASANT HILL AND IS EXPRESSLY FOR THEIR USE AND SAID PLAT OF SURVEY SHALL NOT BE TRANSFERRED TO PARTIES OTHER THAN THOSE HAVING A DIRECT INTEREST IN THE SUBJECT PREMISES AS OF THE DATE OF ISSUANCE OF THIS SURVEY. THE UNDERSIGNED REGISTERED LAND SURVEYOR HEREBY STATES THAT A SURVEY HAS BEEN COMPLETED UNDER HIS DIRECT SUPERVISION OF THE ABOVE DESCRIBED PREMISES AND ALL MEASUREMENTS SHOWN, ANGULAR AND LINEAR, WERE MEASURED ON THE GROUND AND MONUMENTS WERE SET OR FOUND AS SHOWN. THIS PLAT OF SURVEY HAS BEEN PREPARED FROM INFORMATION COMPILED IN THE FIELD AND OFFICE AND THAT SAID SURVEY MEETS OR EXCEEDS THE CURRENT MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS AS ESTABLISHED BY THE MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, PROFESSIONAL LAND SURVEYORS AND LANDSCAPE ARCHITECTS, AND THE MISSOURI DEPARTMENT OF AGRICULTURE LAND SURVEY PROGRAM. I FURTHER CERTIFY THAT I HAVE COMPLIED WITH ALL STATUTES, ORDINANCES AND REGULATIONS GOVERNING THE PRACTICE OF SURVEYING TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF.

THE FIELD WORK WAS COMPLETED ON JULY 23, 2015.

FOR: THE CITY OF PLEASANT HILL ORDERED BY: MR. JUSTIN WEBERG

Bowers Engineering & Surveying, Inc.
 P.O. BOX 71
 106 E. PEARL STREET
 HARRISONVILLE, MISSOURI 64701
 ENGINEERING: 616.300.2400 SURVEYING: 616.300.4021



SECTION	TOWNSHIP	RANGE	COUNTY	STATE	DATE	JOB NO.
16	46	30	CASS	MISSOURI	7/27/15	21151-15
DRAWING NO. 21151F.DWG.		DRAWN BY: RB		CHECKED BY: TSB		
PROFESSIONAL ENGINEERING CORPORATION, MISSOURI STATE CERTIFICATE OF AUTHORITY NO. 2002003411						
PROFESSIONAL LAND SURVEYING CORPORATION, MISSOURI STATE CERTIFICATE OF AUTHORITY NO. 2000015770						

Troy S. Bowers
 TROY S. BOWERS
 PROFESSIONAL LAND SURVEYOR
 MO 15 2618

SALE OF SURPLUS CITY PROPERTY

RFP No: 09-15

PROPOSAL FORM:

The undersigned hereby submits a proposal for the purchase of surplus City-owned property as described above in the amount of:

\$ _____

SIGNATURE(S):

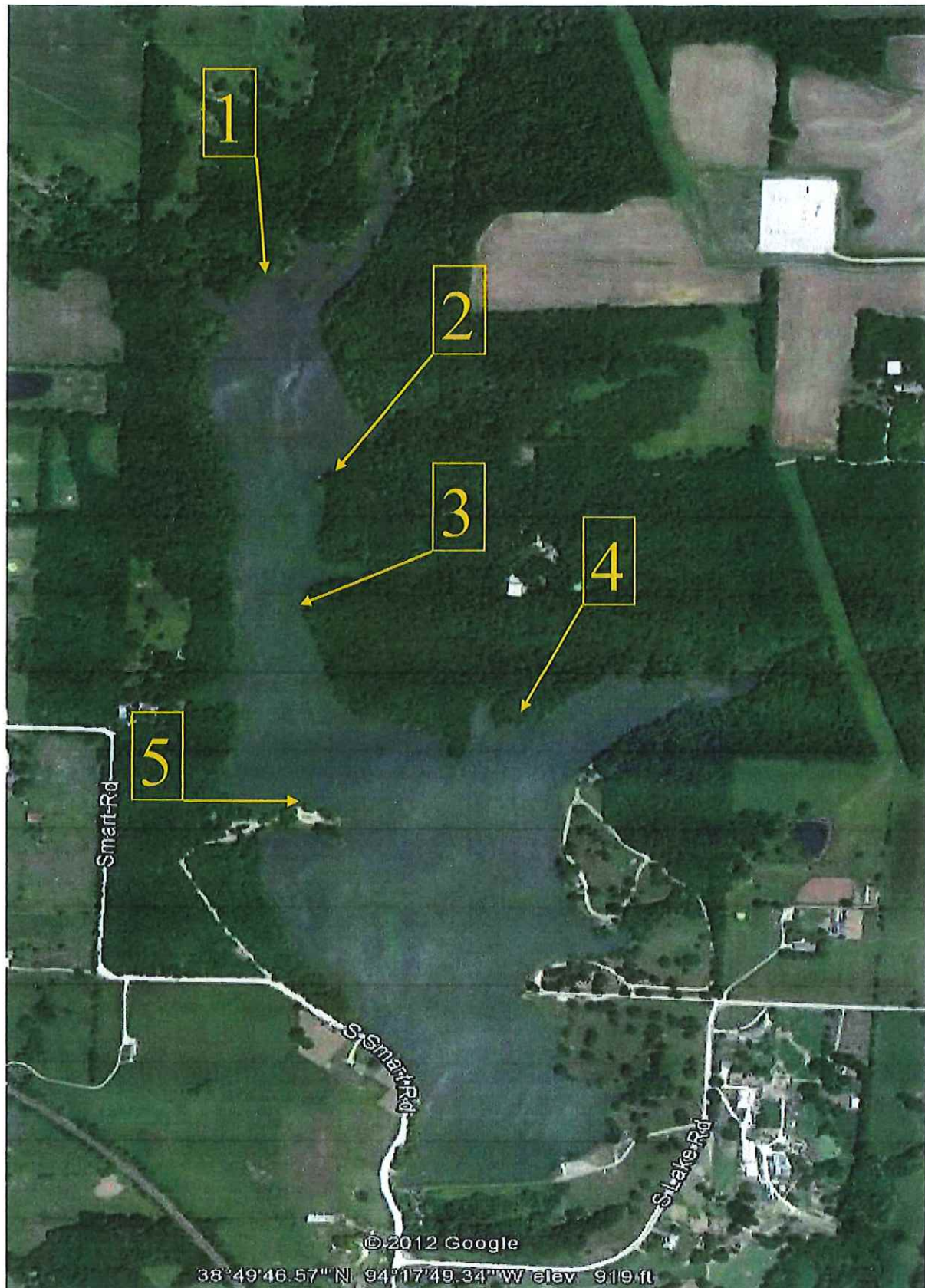
Name: _____

Address: _____

Phone Number(s): _____

Email: _____

Duck Blind Locations



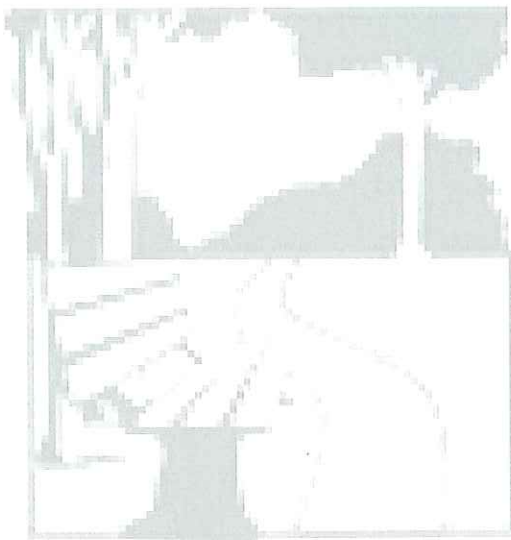
Pleasant Hill Parks & Recreation



Sample Wooden Kiosks for MO Pac Trail
Boardman Parking Lot

Section A: Definitions

- I. CITY means City of Pleasant Hill, Missouri
- II. PHPR means City's Parks and Recreation Department
- III. DIRECTOR means City's Parks and Recreation Director
- IV. RECREATION SUPERVISOR means the Recreation Supervisor of City's Parks and Recreation Department
- V. TEAMSIDELINE refers to the registration and scheduling website that can be found at www.TeamSideline.com/PleasantHill



Section B: Parks and Recreation Department Philosophies and Flow Chart

I. Philosophies

A. Mission

The mission of the Pleasant Hill Parks and Recreation Department is to enhance the quality of life for the citizens of our community by promoting diversified leisure activities and high quality parks and facilities. Whether it leagues, lessons, or leisure; the department strives to make your recreation experiences memorable.

B. Objectives

The objectives of the Pleasant Hill Parks and Recreation Department are similar to most parks and recreation departments. Those objectives are:

1. Provide a clean, safe, and healthy environment to maximize visitor experience;
2. Manage public areas with positive environmental ethics that include preserving flora and fauna and an esthetically pleasing landscape;
3. Provide safe facilities for visitors and staff and minimize potential liability to the City;
4. Promote positive City public relations and enhance cost recovery potential for the City; and
5. Provide for a continual tracking of park resources to ensure fiscal responsibility.

C. Inclusion Statement

Pleasant Hill Parks and Recreation recognizes the value of including people with varying levels of ability as a means of strengthening our community. The Department strives to:

1. Make programs, services, and activities accessible to children and adults with disabilities.
2. Make special efforts to be welcoming to all citizens.
3. Support efforts to affirm the dignity of all participants.
4. Enhance each individual's potential for full and active participation.

II. Flow Chart

