

Pleasant Hill City Council
Special Meeting
Tuesday, March 21, 2017 – 6:00 pm
19400 E Valley View Pkwy, Independence, MO 64055

NOTICE OF MEETING

Public notice is hereby given that a meeting of the City Council of the City of Pleasant Hill, Missouri, will be held 19400 E Valley View Pkwy, Independence, MO 64055, on March 20, 2017, at 6:00m, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

Jessica Elliott
City Clerk

TENTATIVE AGENDA

- Call to Order
- Roll Call
- Approval of Agenda

Consent Agenda

1. Budget Amendment 2017-19
2. Minutes - 03/13/17 Council Meeting

Regular Agenda

1. Budget Review Session – Council

Council indicated a preference to conduct a Budget Review Session on Tuesday, March 21, 2017. The meeting will be held at Midwest Public Risk from 6 – 8 p.m.

2. Other
3. Adjourn

Posted:

Date: 03/20/2017

Time: 1:28 pm

Clerk: je

In accordance with ADA guidelines, if you require accommodations (i.e. qualified interpreter, large print, and/or hearing assistance) please notify this office at (816-540-3135) no later than forty-eight hours (48) prior to the scheduled commencement of the meeting.

Request No.

2017-19

Budget "Reallocation" Amendment (Line item changes within a department or fund)

Project or Item requiring amendment:

Add to Account No. _____

Delete from Account No. _____

Delete from Account No. _____

Date: _____ Approved _____ Denied _____

Budget Amendment (Items requiring additional funding in a department or Fund.)

Amendment description:

FY 2016 transfers which were budgeted but not executed prior to the end of the fiscal year.

Transfers are necessary to clean up budget and keep each fund within projections outlined when the FY 2017 budget was developed.

Funding sources:

Water Sewer Fund and General Fund Balances

Adjust Account Nos.

| | Amt. \$ | Revenue | Expense |
|---|---------|--------------|----------------|
| <u>60-566-8100 Transfer to City</u> | Amt. \$ | | \$ (78,020.00) |
| <u>10-4900 Transfers In</u> | Amt. \$ | \$ 78,020.00 | |
| <u>10-511-6225 Transfer to Capital Impr Sales Tax</u> | Amt. \$ | | \$ (43,000.00) |
| <u>15-4900 Transfers In</u> | Amt. \$ | \$ 43,000.00 | |
| Net Change | Amt. \$ | 121,020.00 | (121,020.00) |

Submitted By: Sheby Teufel Date 02/28/2017

City Council approval is required for any budget amendment which increases the expenditures in any "Fund". The signature below indicates the City Council approved this amendment and has authorized the Mayor to execute this document.

Mayor

Date

Pleasant Hill City Council
Regular Meeting
Monday, March 13, 2016 - 7:00 p.m.
City Hall Council Chambers - 203 Paul Street

Present: Mayor C.J. Hicks, Council members: Paul Beason, Don Donovan and Mark Guffey. John King was absent.
Staff: Shawn Hennessee, Shelby Teufel, Robert Driscoll, Bob Kee, and Justin Wieberg
Public: Lizz Talbot, Trina Wright, Jacob Wright, and Randy Sallee

Mayor Hicks called the meeting to order at 7:00 p.m. Shelby Teufel called the roll of officials. A quorum was declared.

Motion was made by CM Donovan, seconded by CM Beason to approve the consent agenda as presented. Vote as follows: CM Beason aye CM Donovan aye CM Guffey aye. Motion carried.

Motion was made by CM Donovan, seconded by CM Beason to amend the Regular Agenda to include the consideration of a Site Plan at 7 Highway and Short Road. Vote as follows: CM Beason aye CM Donovan aye CM Guffey aye. Motion carried.

*Site Plan Proposal - Proposed Storage Unit - Location Short Road & 7 Highway
Submitted by Sallee Homes*

Bob Kee presented the site plan for consideration by Council. Kee indicated the Planning and Zoning Commission approved the site plan but asked for further information regarding the west side of the proposed building and landscaping. Developer Randy Sallee had agreed to provide detailed rendering pending Council approval of the site plan. Motion was made by CM Beason, seconded by CM Guffey to approve the site plan. Vote as follows: CM Beason aye CM Donovan aye CM Guffey aye. Motion carried.

Discussion FY 2018 Budget

Shelby Teufel presented the proposed FY 2018 budget. Teufel noted the proposed budget includes fee increases for park shelter and the Memorial Building rental fees. No utility fee increases are included. Other highlights included in the budget are: construction of a youth baseball field, construction of Phase 3 of the MoPAC Trail, Country Club Drive Overlay Project. Included in the budget are 3% raises for staff, an additional full-time Parks & Facilities Maintenance Worker, computer network upgrades, records management software for the Police Department, replacement of a truck and patrol car, purchase of a trailer and 100 kilowatt generator, and additional funding for improvements at the Memorial Building.

Council asked staff for additional information regarding unfunded expansion items. Council instructed staff to consider adding the following to the budget:

- Replacement of a Parks & Facilities mower

- Youth baseball field irrigation
- Police Department records management upgrades to include electronic fingerprinting and ticketing which may need to be phased over multiple budget years

Budget Review Session

Council indicated a preference to conduct a Budget Review Session on Tuesday, March 21, 2016. The meeting will be held at Midwest Public Risk from 6 – 8:30 p.m.

Pump House Bid Contract

Bob Kee provided an update on the contract for the pump house improvements. The contract with Radmacher Brothers has been executed and they were provided a notice to proceed.

Other business (Prior to Closed Session)

- The Mayor and City will be represented at a State of the City development event on April 20th, hosted by Scott Grant.
- Over 380 participants are registered for baseball/softball programs. This is higher than previous years.
- CM Guffey expressed an interest in revisions to the fence ordinance and exterior property maintenance codes.
- Teufel indicated staff had met with WCA regarding their transition plan to remove all trash containers from Pleasant Hill the last week of March.
- In recognition of his retirement, Mayor Hicks thanked Bob Kee for his service to the community.

There being no further business to come before the City Council at this time in open session, motion was made by CM Donovan, seconded by CM Guffey to move the meeting into closed session at 8:16 p.m. pursuant to RSMO 610.021 (2) for real estate negotiations and RSMO 610.021 (3) for personnel matters. Vote as follows: CM Beason aye CM Donovan aye CM Guffey aye. Motion carried.

RSMO 610.021 (2)

Present: Mayor Hicks, City Council members Beason, Donovan, and Guffey, Shelby Teufel, Shawn Hennessee, Jacob Wright and Trina Wright. No action was voted upon. Jacob Wright and Trina Wright left at 8:29.

RSMO 610.021 (1)

Present: Mayor Hicks, City Council members Beason, Donovan, and Guffey, Shelby Teufel, and Shawn Hennessee. No action was taken.

There being no further business to come before the City Council in closed session, motion was made by CM Donovan, seconded by CM Guffey to move the meeting back into open session at 8:59 p.m. Vote as follows: CM Beason aye CM Donovan aye CM Guffey aye. Motion carried.

