

**Pleasant Hill Park Board**  
**Regular Meeting Minutes**  
**Tuesday, September 10, 2019**  
**Pleasant Hill City Hall**

**Opening:**

The September 10, 2019 regular meeting of the Pleasant Hill Park Board was called to order by President Augspurg at 7:30 P.M., upon quorum being met.

**Present:**

Board members in attendance Auggie Augspurg, Nancy Baker, Stephani Bordner, Mark Crain and Jay English. Also in attendance were Justin Wieberg, Nick Althausser and Tria Cartner. David Whitaker joined the meeting at approximately 7:50 P.M.

**Consent Agenda:**

Bordner motioned to accept the consent agenda (Director's Report and June 11, 2019 Meeting Minutes) with a second by Baker, which passed unanimously.

**Regular Agenda:**

1. **Old and New Business**

- a. Secretary Volunteer/Election (N)
  - i. Bordner volunteered for the vacant Secretary position effective immediately.
- b. Park Board Member – Scott Vaughn (N)
  - i. Vaughn was unable to attend the September meeting. Introduction will happen at October meeting.
- c. Update: City Lake Trails – (O) Bailey was unable to attend meeting but provided Wieberg a written update to share.
  - i. Trail Fest on July 14th was a success with 80 attendees.
  - ii. MoPac Monday group rides kicked off with 6:00 P.M. rides into the fall.
  - iii. Trimming on the west side of the trail has been completed.
  - iv. The Disk Golfers, KCFDC (KC Flying Disc Club) knew about three tournaments on July 14th, the same day as the Trail Fest, which were not booked with the city in advance and caused some logistical headaches for the trail riders and disc golfers. Wieberg reached out to KCFDC to remind them that all events, including tournaments and leagues need to be booked in advance with the city. In addition, Wieberg and the PPHR staff will add contact information and booking requirements to the information board located at City Lake near the disc golf course.
- d. Update: Community Garden (O) - Nancy Baker
  - i. Baker discussed the Community Garden Open House hosted in June, which hosted over 100 guests. The Open House featured a water slide, ice cream social, tours of the garden and planting of marigolds for children. The community expressed lots of interest for next year and the committee anticipates twice as many sign-ups for the 2020 season. The Pleasant Hill Times featured the Community Garden on the front page last week (early September 2019) which will increase interest too. The committee will meet in early 2020 to discuss what updates should be made to the whole process after declaring 2019 a successful learning year. They also plan to host a membership rally in February 2020, with additional information to follow.

- ii. Baker updated the board members on the many donations received by the Community Garden, including a cement pad for the shed and shed entrance by Whistle Redi Mix.
  - iii. Discussion was had about the large amount of produce that was left over and donated to the Pleasant Hill Lay Clergy. Wieberg and Cartner suggested that the Community Garden team up with Linda Young at the Farmer's Market and consider putting a produce stand at the Community Garden next year.
- e. Adopt-A-Park (N)
- i. Wieberg and Althausser discussed the program packet which was presented to Board members for review. Further discussion will take place at the next meeting.
- f. Pickleball (N)
- i. Wieberg handed out information on USAPA (USA Pickleball Association) including Do It Yourself Guidelines for Indoor and Outdoor Courts. Wieberg and Althausser put together an estimate to measure, paint, and purchase nets, frames, paddles and balls for both the Indoor and Outdoor courts for approximately \$600.00 including labor. Staffing and booking the courts are still being discussed.
- g. Cass County Fair (N)
- i. Cartner and Wieberg asked if the PH Park Board would consider forming a Cass County Fair Task-Force to take on a group "assignment?" The Fair Board is made up of volunteers who meet 8-10 times per year, traditionally on the 3rd Thursday of the month at 6:00 P.M. The city is currently losing money on the fair and it's now necessary to restructure the Fair Board to meet the city's needs. Volunteers, Concessions, Gates and Entertainment seem to need the most attention outside of getting other community (outside of Pleasant Hill) stakeholders involved to help with things such as Public Safety. Cartner and Wieberg are going to come back with additional information to present at the next meeting including current operations and financials.
- h. CAPRA Standards (N)
- i. Wieberg presented the list of requirements to become accredited with CAPRA (Commission for Accreditation of Parks & Recreation Agencies). Wieberg said this is a time consuming undertaking, but well worth it for the community for the National recognition. Augsburg asked what we get out of the recognition and if we're able to apply for grants that we're currently not eligible for? Bordner asked what the cost to complete the accreditation would be. Wieberg is going to find out additional information about the process and cost and follow up with the Board.
2. Comments from the Board Members and Public:  
Wieberg informed the Board that Landon Fatino; the Pleasant Hill Student Park Board Rep would have scheduling conflicts for the next few months, possibly into the spring and would likely miss a majority of the meetings.
3. Next Meeting:  
Wieberg informed the Board that he will be out of town on October 8, 2019 for the next scheduled Board Meeting and asked if the Board would consider moving the meeting to October 15, 2019. Augsburg motioned to move the meeting to October 15th with a second by Baker. The motion passed unanimously.
4. Adjourn:  
At 8:53 P.M. Augspurg motioned to adjourn the meeting, seconded by English. The motion passed unanimously.