

PHPR Campsite Reservation Policy

I. Reserving Your Campsite

Payment must be made when making your reservation. Reservations may be made with the Lake Caretaker at (816) 946-0310. We encourage you to call the Lake Caretaker in advance to determine availability and cost, as well as to visit your campsite to ensure its suitability for your needs.

<u>Campsite #</u>	<u>Picnic Tables</u>	<u>Electricity</u>
1	1	Yes
2	1	Yes
3	1	Yes
4	1	Yes
5	No	Yes
6	No	Yes
7	No	Yes
8	No	Yes

II. Camping Reservation Facts

- A. Only electric sites may be reserved in advance.
- B. Site check-in time is 3:00pm. Check-out time is 11:00am.
- C. Portable Johns are available in proximity to each campsite.
- D. A copy of your reservation form is your proof of reservation. Please bring it with you. If you have issues with another group, please contact the Lake Caretaker first. If the Lake Caretaker is unable to be reached, please call the Pleasant Hill Police NON-emergency number at 816-987-9149.
- E. Five consecutive nights of camping shall be the maximum permitted.
- F. The reserving group is responsible for:
 - 1. Cleaning the entire campsite of any debris;
 - 2. Emptying of trash containers to the dumpster;
 - 3. Returning picnic tables to its respective area; and
 - 4. Make sure fire pits are completely extinguished.

III. Cancellations, Refunds, and Changes

- A. Requests of cancellation, refunds, and changes to the Lake Caretaker.
- B. No refunds will be given for cancellations received 10 days or less prior to the reservation date.
- C. 50% refunds will be given to cancellations received 11-29 days prior to the reservation date.
- D. Full refunds (minus a \$5 processing fee) are given for cancellation requests received at least 30 days prior to the reservation date.
- E. Changes to a reservation (date/time or location) will have a \$5 processing fee.